



Thanks for participating in this year's Illinois Horse Fair.
We are hoping each of you had a profitable time here in Springfield.

Commercial Exhibitor
2020 Booth Reservation

We are offering to returning vendors a special deal to show how much we appreciate you. For a minimum \$100 deposit(non-refundable), paid here at IHF2019, we are offering to hold your same booth location as well as an opportunity to receive up to a 25% discount on your booth rental.

Booths paid in full by 4-1-19 will receive 25% off booth space.
Booths paid in full by 8-1-19 will receive 20% off booth space.
Booths paid in full by 12-1-19 will receive 10% of booth space.

We are honored that you chose to spend time with us in 2019 and look forward to seeing you again in 2020.

Please stop by the IHF show office to fill out your 2020 reservation form.

On behalf of the entire 2019 IHF Committee, Thank you!



RESERVATION

**Contract for Exhibit Space
Illinois Horse Fair March 6-8, 2020
Due March 3, 2019**

Firm Name		Main Phone	
ContactName		Alt Phone	
Address		Email	
City		Website	
State, Zip		Emergency Contact	

Please Describe Product/Service/Association for Promotional Purposes:

For further information, feel free to contact Event Secretary at Phone: 217/689-4224, Ext 1
or Email Vendor Manager: vendorillinoishorsefair@gmail.com

Email completed forms to ihf@horsemencouncil.org **OR** mail both form and payment to:
Illinois Horse Fair, PO BOX 13374 Springfield IL, 62791



EXPO BUILDING	Total Sq. Ft.	Price	Total
10 X 10 Booth	100 sq ft	\$395	
Booths adding up to:	101 to 399 sq ft	\$3.75 sq ft	
Bulk space	400 to 799 sq ft	\$3.50 sq ft	
Bulk space	800 sq ft and up	\$3.00 sq ft	
Discount on above booths ONLY Must be paid in full to receive discount	Must be Post Marked by:		
25% Offered only for 2019 attendees	April 1, 2019	Less 25%	—
	August 1, 2019	Less 20%	—
	December 1, 2019	Less 10%	—
<i>Below not eligible for discounts</i>		Subtotal	
Table Top	N/A	\$125	
10 x 8 Booth	80 sq ft	\$316	
Non-Profit***	10x10	\$260	
End Cap or Corner Booth	Premium Upgrade	\$100	
Electric Service		\$50	
Outdoor Bulk Space		Call for Location	
Outdoor Bulk (min 200 sq. ft.)	_____sq ft	\$1.25 sq ft	
Outdoor Bulk (min. 2000 sq. ft)	_____sq ft	\$1 sq ft	
Outdoor trailer display	Per trailer	\$150.00	
		Subtotal	
Credit Card Processing Fee		5% Total	
Less Deposit made		Less	-
		Grand Total	

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Preferred Booth Numbers _____ #1 _____ #2 _____ #3

- See rules for included passes with space reservations
- *** Current HCI membership is REQUIRED for the non-profit rate. Join at www.horsemenscouncil.org

PAYMENT METHOD:

Check or money order accepted. Credit/Debit Accepted with 5% Processing Fee.
\$35 fee for returned checks.

I wish to pay by Check/Money Order \$ _____
I wish to pay by Credit/Debit Card(5% fee applies) \$ _____

Card Type _____

Cardholder Name: _____ (Please Print)

Cardholders Address: _____

City, State, Zip _____

_____ - _____ - _____ Exp. ____/____

3-digit Code _____
(Card Information may also be confidentially provided by calling 217.689.4224, Ext 1)

Cardholder Signature _____ Phone (____) _____ - _____

AGREEMENT: I hereby authorize Horsemen’s Council of Illinois/Illinois Horse Fair to reserve space for me. I agree to pay any remaining charges by 12/1/2019. The authorized signature on this contract signifies that I have read and understand the rules and regulations (See Vendor/Exhibitor Rules for additional insurance requirements) set forth by the Horsemen’s Council of Illinois/Illinois Horse Fair for participation in this event and agree to abide by the same.

Exhibitor’s Signature

Date

IHF Event Secretary Signature

Date

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