

# Jane Melby Barrel Clinic Clinic Application

March 4-6, 2022

Illinois State Fairgrounds  
801 Sangamon Ave  
Springfield, IL

Enjoy the unique opportunity to ride with a nationally renowned clinician while enjoying the Illinois Horse Fair.

#### Clinic Package Includes:

- Entry Pass(es) for days of clinic (**NOT good for Saturday evening show**)
- Clinic Session(s)
- Q/A Session(s).
- Shared tack stall (limited private stall available).

*Just a friendly reminder, dogs are NOT allowed in the Vendor Display Buildings or in the stables at the Illinois Horse Fair by Illinois Department of Public Health requirements and for safety concerns of our other attendees, unless they are a certified service animal.*

***While dogs may be man's best friend, he's not always a horse's – no matter how well behaved your dog is!***

**Private Tack Stalls** – see space reservation form – available for purchase with your package.

**Important:** *If additional stalls are used for a horse, or if bedding or manure is put in Tack stall, then the full commercial stable price will be charged.*

#### Required Paperwork

- Current Negative Coggins required (12 months) on all horses.
- Health Certificate and Entry Permit Number required on out-of-state horses  
([www.agr.state.il.us/AnimalHW/equinereg.html](http://www.agr.state.il.us/AnimalHW/equinereg.html))
- Signed liability release forms for all equine riders/handlers.
- Paperwork to be presented before unloading.

#### Shipping-In Schedule (call for other arrangements)

- Thursday 9am – 9pm
  - Friday morning 7am – 8am
- Detailed instructions will be sent prior to the start of Illinois Horse Fair.

**NOTE – Street access is restricted during IHF days!**

**Exit Schedule** - Registrants must remain fully present and stalls decorated until closure of IHF on Sunday afternoon. Penalties for non-compliance.

**Tack, animals, equipment may not be sold from stabling area.**

#### For more information contact:

Phone: 217/689-4224, 1

Email: [ihf@horsemencouncil.org](mailto:ihf@horsemencouncil.org)

Web: [www.illinoishorsefair.com](http://www.illinoishorsefair.com)

**Note – Camping is available at the fairgrounds!**



# Jane Melby Clinic Registration

Complete and mail to:  
Illinois Horse Fair  
PO BOX 13374  
Springfield IL 62791



Owner Name		Phone	
Rider's Name		Rider's Age	
Address		City	
Email		State	
Stabling Request		Zip	
Description of Riding Skill/Horse Skill			

<b>Clinic Registration &amp;</b>	<b>Breed</b>		<b>Mare</b>		<b>Stallion</b>		<b>Gelding</b>		<b>Foal</b>	
	Name of Horse:									
	Required: Negative Coggins within 12 mos. on all horses; Health Certificate for out-of-state horses.									
							No.	Price Each	Total	
	<b>Jane Melby Clinic (includes 1.5hr clinic with auditors twice per day)</b> *includes 1 horse stall and a shared tack stall* *includes 2 Mega Passes per horse*							<b>\$450</b>		
	Pine Bedding (per bale)							\$10		
	HCI basic membership (optional)							\$30		
	Private Tack Stall upgrade (No horses allowed in these stalls when paying Tack rate, otherwise user is subject to full rate)							\$60		
								<b>Total</b>		

AGREEMENT I hereby authorize the Illinois Horse Fair/Horsemen's Council of Illinois to reserve space for me. I agree to pay any remaining charges by 2/10/2022. The authorized signature on this contract signifies that I have read and understand the rules and regulations set forth by the Horsemen's Council of Illinois/Illinois Horse Fair for participation in this event and agree to abide by the same.

I also affirm that I can ride my horse at a walk, trot and canter. We can perform a simple lead change, can stop, back and turn around. I also acknowledge that any horse or rider deemed to be acting in an unsafe manner will be excused from the clinic.

\_\_\_\_\_  
Exhibitor's Signature

\_\_\_\_\_  
Date



# 2022 ILLINOIS HORSE FAIR



## RELEASE, WAIVER, HOLD HARMLESS, AND INDEMNIFICATION AGREEMENT

The undersigned Participant/Spectator/Visitor/Guest/Attendee (collectively "Participant"), on his/her own behalf and as the Parent(s)/Legal Guardian(s) of a minor Participant, for good and valuable consideration, agrees to the following terms and conditions of this Release, Waiver, Hold Harmless, and Indemnification Agreement ("Agreement"):

**1. Assumption of Risk and Waiver:** Participant understands and accepts the risks of engaging in equine activities and merely being near a horse, mule, or pony (collectively "equine"), including: (i) The propensity of an equine to behave in ways that may result in injury, harm, or death to persons on or around them;(for example, jump, run, kick, buck, bolt, spin, rear up, strike, or bite); (ii) The unpredictability of an equine's reaction to sounds, sudden movement, and unfamiliar objects, persons, other animals, or other things (for example, kick, buck, bolt, spin, rear up, strike, or bite); (iii) Certain hazards such as surface and subsurface conditions; (iv) collisions with other equines or objects; (v) The potential of a participant to act in a negligent manner that may contribute to injury to the participant or others, such as failing to maintain control over the animal or not acting within his or her ability. Participant understands the resulting injuries, death, and property damage that may result from the accepted risks of engaging in equine activities or just being near an equine, that equines are powerful and have the potential to be dangerous, even without warning, and that the risks listed in this Agreement are just a sampling and Participant is not relying on Released Parties (as defined below) to list all possible equine-related risks. Participant therefore agrees, on his/her own behalf and on behalf of his/her minor Participant, that he/she understands the risks and dangers inherent in equine activities and agree to assume them on his/her own behalf and on behalf of minor Participant, to at all times to be responsible for his/her personal safety, remain financially responsible for his/her medical expenses, and waives his/her right to any claims arising from his/her participation in or observation of any equine activities, being near an equine, or mere presence on the property of The Illinois Department of Agriculture, the Illinois Horse Fair, and Horsemen's Council of Illinois (collectively "Facility").

**2. Release, Hold Harmless, Indemnification:** Participant agrees to release and hold the Facility, Horsemen's Council of Illinois, Illinois Horse Fair, and their respective owners, managers, officers, directors, members, partners, subsidiaries, affiliates, agents, attorneys, assistants, representatives, assigns, volunteers, employees, independent contractors, trainers, and others acting on their behalf (collectively "Released Parties"), harmless for any illness, injury, death, damage, or other loss incurred by Participant unless caused by Released Parties' gross negligence or wanton and willful misconduct. Participant agrees to indemnify Released Parties against injuries and damages sustained or suffered by any third party, whether caused by Participant directly or indirectly, and which includes reimbursement of Released Parties' attorneys' fees.

**3. Governing Law and Time Limitation:** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. All disputes relating to the interpretation and enforcement of this Agreement shall be resolved exclusively by the federal or state court in Sangamon County, Illinois. The parties hereto hereby submit to the jurisdiction and venue of the Court for such purpose. Participant agrees that any and all claims and/or causes of action, for injury, death, property damage, or other claims or losses by Participant, on his/her own behalf and/or on behalf of a minor Participant, against the Released Parties, must be brought within one (1) year of the date they accrue.

**4. Attorney's Fees:** Participant agrees to reimburse Released Parties for any and all attorneys' fees and costs incurred by Released Parties in enforcing the terms of this Agreement and/or in defending or prosecuting any claims or causes of action involving, or in any way relating to, Participant.

**5. Participant Certification:** Participant certifies that he/she has read this entire Agreement and understands, agrees, and intends on his/her own behalf, and on behalf of his/her minor Participant, spouse, heirs, agents, representatives, relatives, successors, and assigns, to be bound by all of the terms and conditions contained herein.

**WARNING: UNDER THE EQUINE ACTIVITY LIABILITY ACT, EACH PARTICIPANT WHO ENGAGES IN AN EQUINE ACTIVITY EXPRESSLY ASSUMES THE RISKS OF ENGAGING IN AND LEGAL RESPONSIBILITY FOR INJURY, LOSS, OR DAMAGE TO PERSON OR PROPERTY RESULTING FROM THE RISK OF EQUINE ACTIVITIES**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Participant signing on own behalf and as  
Parent/Legal Guardian if Participant is a minor  
Printed Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

\_\_\_\_\_  
Parent/Legal Guardian if Participant  
is a minor  
Printed Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

# ILLINOIS HORSE FAIR VENDOR/EXHIBITOR RULES AND REGULATIONS

*By completing the Exhibitor Contract for Space Rental you agree to abide by all rules and regulations governing the participation in the Illinois Horse Fair.*

## DEFINITIONS:

**COMMERCIAL:** Shall apply to all parties providing a product, service or stallion for commercial benefit.

**NON-PROFIT:** Shall apply to all IRS designated non-profit organizations promoting particular equine activities.

**BREED ASSOCIATION/REGISTRY:** Shall apply to all recognized Associations/Registries that are responsible for registry of a specific breed. Proof of authorization shall be provided.

**FOR SALE:** Shall apply to all parties purchasing stall space for the purpose of selling a horse.

**ADMISSION:** The Illinois Horse Fair (IHF) management reserves the right to refuse admission to any person(s) in the interest of safety and welfare of said persons, the general public, exhibitors or animals.

**ELIGIBILITY:** The IHF reserves the right to determine the eligibility of any product for display. Commercial exhibitors/vendors (Exhibitors) must list their participating company as "Exhibitor" for the record. All exhibits must conform within the bound of good taste. IHF management may refuse any exhibit, item or displays.

### Exhibitor Show Hours:

**Friday: 9:00 a.m. – 7:00 p.m.**

**Saturday: 9:00 a.m. – 7:00 p.m.**

**Sunday: 9:00 a.m. – 5:00p.m.**

- All set up and tear down schedules are assigned by IHF management and will be strictly enforced.
- Exhibitors must not dismantle displays, assemble packing materials or tear down on Sunday prior to close of Fair.
- No vehicles are allowed within the secured area (or any so identified areas) during IHF hours.
- Exhibitor parking is in designated areas only and will be enforced. Violators shall be subject to immediate towing.

**EXHIBITOR PASSES** will be provided per the following schedule: Table top – 1, 100 sf -2, 225 sf - 4, 300 sf - 5, 400 sf & up - 6.

**PAYMENTS:** All charges for exhibit space must be paid in full in US funds on or before November 30, 2018 (all late fees must be paid for registrations submitted after that date). IHF management, sponsors, their agents or representatives for this event do not and cannot guarantee any financial benefit or gain to exhibitors or exhibiting organization, nor guarantee attendance for same.

**CANCELLATIONS/REFUNDS:** If any event or circumstance not caused by IHF prevents an Exhibitor from setting up or staffing an exhibit for any or all of the show period, the contractual responsibility between Exhibitor and IHF shall be considered to be satisfied with no refund due Exhibitor.

**PUBLICITY:** In consideration for participation, the undersigned hereby grants IHF and the Horsemen's Council of Illinois (HCI) the right to use their name and/or likeness and that of its employees and agents involved in the Fair, using video and/or audio and/or photographs in any association with HCI or IHF.

**INSURANCE:** Vendors are required to carry liability insurance covering trade shows and fairs. All insurance certificates must include the following statement – "The Horsemen's Council of Illinois and/or The Illinois Horse Fair and/or The Illinois Department of Agriculture, their officers, employees, agents and directors are additionally insured."

**INDEMNIFICATION/HOLD HARMLESS CLAUSE:** Exhibitor agrees that if a claim or lawsuit is made against IHF, HCI and/or the Illinois Department of Agriculture, their owners, shareholders, agents and or employees for any damage brought by or allegedly attributable to, Exhibitor arising from Exhibitor's presence on the premises or Exhibitor's contract for space rental, Exhibitor will pay all attorney's fees and costs incurred by the Illinois Horse Fair and the Horsemen's Council of Illinois.

**LIABILITY:** Exhibitor shall hold HCI and IHF and its management, and the Illinois State Fairgrounds and its management blameless for any injury or damage that may occur to an exhibitor, its employees, agents or property, or for loss because of theft, fire, accident or any other causes. Exhibitor shall take precautionary measures of their own, such as securing small or easy portable articles of value and the removal of them to a place of safe keeping after exhibit hours. Any damage to facility property through carelessness or other act of Exhibitor or their employees, agents or invitees must be paid by Exhibitor causing damage.

**COMPLIANCE WITH LAWS AND REGULATIONS:** Exhibitor agrees to obey all State laws, local ordinances and regulations governing the use of the Illinois State Fairgrounds, to abide by the rules of the State Fire Marshall and State Police, and other public officials whose duties may regulate exhibits. Illinois sales tax will be applicable to the event. For additional information, please visit the following site: [www.revenue.state.il.us/individuals/salesandrelated/fairs](http://www.revenue.state.il.us/individuals/salesandrelated/fairs) (This DOES NOT apply to IRS designated non-profit organizations.)

**EXHIBIT SPACE ASSIGNMENT:** IHF management will assign exhibit space. Exhibitors will agree to accept the location assigned and agree to reassignment if directed by IHF management for the best interest of the show. Sub-leasing of space and/or assignment or transfer of any right, interest or obligation of Exhibitor related to IHF or Exhibitor's exhibit or participation is prohibited and if attempted by any Exhibitor will result in contract becoming null and void unless prior approval has been obtained from management.

**BOOTH CONSTRUCTION AND EQUIPMENT:** IHF will provide an identification sign and number for each booth space. Each booth will have 8ft back drapes and 3ft side drapes. The back and side drapes may not be removed or moved without IHF approval. No sign, apparatus or construction may extend more than 8ft above the floor. The exhibit may extend 4 ft from the back of the booth space at the 8 ft height, but beyond that point the height must not exceed 3 ft. The exhibitor may drape unsightly structures at their own expense. IHF and HCI strongly recommend only professionally made signs and floor coverings for your exhibit space. Exhibitor shall have a 50 ft grounded extension cord. Live animal sales are prohibited in exhibit space.

**EXHIBITS AND APPLIANCES:** Exhibits must be contained within the booth space and not obstruct or interfere with neighboring exhibits. No signs, posters etc. may be displayed outside the exhibitor's assigned space. Sound levels on A/V equipment must not exceed normal conversation levels. No damage of any nature may be done to any part of the Illinois State Fairgrounds. An identification sign will be provided for each vendor. A table and 2 chairs will be provided for each booth space.

**SAFETY PRECAUTIONS:** All decorations must be made of flameproof materials. All packaging containers and materials must be removed from the floor. No propane tanks may be used inside. Strobe lights are prohibited.

**VENDOR/EXHIBIT CLEANING:** Exhibitors are responsible for keeping their exhibits clean and free from accumulated rubbish and unsafe conditions.

**PETS:** No animals (except service animals) will be allowed in exhibition buildings, seminar areas, Coliseum or Livestock Center. Animals on the grounds in any other areas must be leashed at all times.

**CONCESSIONAIRE:** Food vendors shall be subject to a commission on sales in excess of their base space rental. Please call 217-689-4224, ext. 1, for the most up to date information.